**REQUEST**

To the Faculty Educational Committee

TO DROP / CHANGE DEGREE PROGRAMME

[Kérelem szakleadáshoz, szakváltáshoz és képzésváltáshoz](http://www.btk.elte.hu/file/TB_k_rv_ny_-_szakleadas_szakval.doc)

Name: .............................................................................................................................................................. Place and date of birth: ...................................................................... Neptun code: ................................

Programme of study:......................................................................................................................................

Phone, e-mail: ..................................................................................................................................

Document(s) enclosed: .................................................................................................................................

Subject of request: drop / change degree program (underline as appropriate)

 change from ............................................. BA programme ............................................to BA programme\*

I acknowledge that in the event of completing more credits than necessary for my degree programme, the stipulations of the Academic Regulations for Students will apply to me.

In the case of changing the degree programme, students admitted before 2013 must attach the Letter of Acceptance issued by the Faculty of Humanities of ELTE.

Budapest, 20 ..............................

...............................................

student’s signature

**Decision of the School/Institute/Department hosting the programme:** ...........................................

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| --- | --- | --- |
| Head of the Department / Institute  **FOR OFFICIAL USE ONLY**  **HKR** ................................ §  A kérelmet érintő szak szakfelvételi engedélyének idő Elvégzett félévek száma: ..................................................  Nyújtott-e már be a TB-hoz kérvényt e tárgyban? (ha A TH munkatársának a kérvényhez kapcsolódó megj  ................................................................................................ Dátum: ........................................... A kérelmet átvette, | L.S.  **TÖRZSKÖNYVI SZÁM:** .................. pontja: ........................................................... a k  ............................. Utolsó aktív féléve: .............  tározat száma és időpontja): ............................ egyzése: ................................................................  ................................................................................  bírálatra előkészítette: ........................................ | Head of the Department / Institute  ........................................................ épzés ideje: ..................................  ........................................................  ........................................................  ........................................................  ........................................................  ........................................................ |

Certificate

This certificate is compulsory to fill out if a request for changing / dropping the degree programme is submitted.

*(Please have it sealed and signed on the dotted line below.)*

I confirm that the student **does not have** borrowed books / documents from the Department / Institute Library of…………………………………………………………………………………………….

Budapest, 20……………………. ………………………………..